

**DRAFT MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE TOWNSHIP OF LARDER LAKE  
HELD IN COUNCIL CHAMBERS ON Tuesday, November 14, 2017, 7:00 P.M.**

**Mayor:** Gary Cunnington  
**Councilors:** Tom McGuire  
Jim Stevens  
Mike Minor  
**Regrets:** Kathleen Bougie  
**Staff:** Dwight McTaggart, CAO  
David Moncion

**1. Call to Order**

The meeting was called to order at 7:03 P.M. by Mayor, Gary Cunnington.

**2. Adoption of Current Agenda**

**Moved By:** Mike Minor  
**Seconded By:** Tom McGuire **Motion # 1**

That the agenda for the November 14, 2017 Council Meeting be adopted as presented.

**Carried**

**3. Declaration of Pecuniary Interest** None

**4. Confirmation of Minutes of Last Meeting**

**4.1 Council Minutes – October 24, 2017**

**Moved By:** Tom McGuire  
**Seconded By:** Mike Minor **Motion # 2**

That the minutes of the Council meeting held on October 24, 2017 is adopted as presented.

**Carried**

**5. Committees and Delegations** None

**6. Letters & Communications**

**6.1** Request by Irene Smith to allocate prize funds for annual home decoration to decorate the Township in future years.

**Moved By:** Mike Minor  
**Seconded By:** Tom McGuire **Motion# 3**

That Council hereby agrees that in future years the Township will decorate the town and distribute funds to home and yard contest.

**Carried**

**6.2** Request by Lady of the Lake Catholic Women’s League to waive rental fees for their Annual Christmas Tea and Bake Sale on Sunday, November 26, 2017.

**Moved By; Tom McGuire**  
**Seconded By; Mike Minor**

**Motion# 4**

That Council hereby agrees to grant the Lady of the Lake Catholic Women’s League rent waiver for their Annual Christmas Tea and Bake Sale on Sunday, November 26, 2017.

**Carried**

**7. Committee Reports** None

**8. Staff Reports**

**8.1** Public Works October 2017 operations report.

**Moved By: Mike Minor**  
**Seconded By: Tom McGuire**

**Motion# 5**

That Council hereby agrees to adopt the Public Works October 2017 operations report as presented.

**Carried**

This report can be viewed as an appendix.

**9. Unfinished Business** None

**10. New Business**

**10.1** To enter into a dialogue with Kirkland Lake to discuss fire protection services.

**Moved By: Jim Stevens**  
**Seconded By: Mike Minor**

**Motion# 6**

That Council hereby agrees to begin discussions with Kirkland Lake regarding fire protection services.

**Deferred**

**10.2** Request by Philippe Rail to purchase parcel of land in Whitney Square.

**Moved By: Mike Minor**  
**Seconded By: Jim Stevens**

**Motion # 7**

That Council hereby agrees to meet with Philippe Rail regarding the parcel of land in Whitney Square.

**Carried**

**10.3** To repeal By-Law No. 1508-14 this is a duplicate by-law.

**Moved By: Jim Stevens**  
**Seconded By: Mike Minor**

**Motion# 8**

That Council hereby agrees to repeal By-Law No. 1508-14 since is a duplicate by-law.

**Carried**

**10.4** To adopt Finance recommendation to appoint Jason Georgeoff as the chairperson for the Emergency Management Program Committee.

**Moved By: Mike Minor**  
**Seconded By: Jim Stevens**

**Motion# 9**

That Council hereby agree to adopt Finance recommendation to appoint Jason Georgeoff as the chairperson for the Emergency Management Program Committee.

**Carried**

**10.5** To adopt Finance recommendation to accept the 3<sup>rd</sup> quarter Management Operations Report as presented.

**Moved By: Jim Stevens**  
**Seconded By: Mike Minor**

**Motion# 10**

That Council hereby agrees to adopt Finance recommendation to accept the 3<sup>rd</sup> quarter Management Operations Report as presented.

**Carried**

**10.6** To adopt Finance recommendation to prepare job description and advertise for CAO/Clerk and advertise internally for a Treasurer.

**Moved By: Mike Minor**  
**Seconded By: Jim Stevens**

**Motion# 11**

That Council hereby agrees to adopt Finance recommendation to prepare and advertise for a CAO/Clerk and advertise internally for a Treasurer.

**Carried**

**10.7** Council agrees to provide Christmas turkeys to staff and council

**Moved By: Tom McGuire**  
**Seconded By: Jim Stevens**

**Motion# 12**

That Council agrees to provide Christmas turkeys for the municipal staff members.

**Carried**

**10.8** To set property tax discounts for fiscal year 2018.

**Moved By: Jim Stevens**  
**Seconded By: Tom McGuire**

**Motion# 13**

That Council hereby agrees to set the 2018 property tax discounts at the following rates:

- January 3%
- February 2%
- March 1%

**Carried**

**10.9** To sponsor 2017 annual Christmas Home and Yard Decoration Contest.

**Moved By: Tom McGuire**  
**Seconded By: Jim Stevens**

**Motion# 14**

That Council hereby agrees to sponsor the 2017 Annual Christmas Home and Yard Decorating Contest. Prizes will be distributed as follows:

- |                       |            |
|-----------------------|------------|
| 1 <sup>st</sup> Prize | \$250.00   |
| 2 <sup>nd</sup> Prize | 150.00     |
| 3 <sup>rd</sup> Prize | 100.00     |
| 4 Honourable mentions | 50.00 each |

Commercial/Business:

- |                       |          |
|-----------------------|----------|
| 1s Prize              | \$100.00 |
| 2 <sup>nd</sup> Prize | 50.00    |

Total \$850.00

**Carried**

**11. Notice of Motion** None

**12. Set date for next Council meeting.**

**12.1** The date for the next scheduled Council meeting will be Tuesday, November 28, 2017.

**13. General public question and answer period (10 minutes)**

**14. Closed Sessions**

**14.1** To go into a closed session to discuss Fire Chief Interview.

**Moved By: Jim Stevens**  
**Seconded By: Tom McGuire**

**Motion# 15**

That Council hereby agrees to go into a closed session at 7:40 P.M. to discuss a personnel matter.

**Carried**

**14.2** To come out of a closed session.

**Moved By: Tom McGuire**  
**Seconded By: Jim Stevens**

**Motion# 16**

That Council hereby agrees to come out of a closed session at 7:42 P.M. where a personnel matter was discussed.

**Carried**

**14.3** Decision decided on during the closed session.

**Moved By: Jim Stevens**  
**Seconded By: Tom McGuire**

**Motion# 17**

That Council hereby agrees to appoint Donald Smith as the new Fire Chief for the Township of Larder Lake.

**Carried**

**14.4** To go into a closed session to discuss a personnel matter.

**Moved By: Tom McGuire**  
**Seconded By: Jim Stevens**

**Motion# 18**

That Council hereby agrees to go into a closed session at 7:43 P.M. to discuss a personnel matter.

**Carried**

**14.5** To come out of a closed session

**Moved By: Jim Stevens**  
**Seconded By: Tom McGuire**

**Motion# 19**

That Council hereby agrees to come out of a closed session at 7:59 P.M. where a personnel matter was discussed.

**Carried**

**14.6** Decision agreed upon during the closed session

**Moved By: Tom McGuire**  
**Seconded By: Jim Stevens**

**Motion# 20**

That Council hereby agrees that the CAO talk to Animal Control Officer and our By-Law Enforcement Officer to improve the Township animal control system.

**Carried**

**15. To pass a By-law No. 1634-17 to confirm proceedings of Council.**

**Moved By: Jim Stevens**  
**Seconded By: Tom McGuire**

**Motion# 21**

That By-Law No. 1634-17 being a by-law to adopt certain proceedings of Council is given 1<sup>st</sup> and 2<sup>nd</sup> reading.

**Carried**

**Moved By: Tom McGuire**  
**Seconded By; Jim Stevens**

**Motion# 22**

That By-Law No. 1634-17 being a by-law to adopt certain proceedings of Council is given 3<sup>rd</sup> and final reading.

**Carried**

**16. Adjourn Meeting**

**Moved By: Jim Stevens**  
**Seconded By: Tom McGuire**

**Motion# 23**

That since there is no further business that this meeting is now adjourned at 8:03 P.M.

**Carried**

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**Mayor**

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**Clerk-Treasurer**

**Cc. Ross, Pope and Associates**

# APPENDIX

## Public Works Report – Month of October 2017

### **Road, Winter Control & Street Lighting**

#### *Activity Report:*

- Yearly Safety Inspection completed on Commercial Vehicle Fleet
- Equipped winter control fleet
- MOL inspection of Public Works garage

**Street Light Update:** 67 of the 73 LED street lights have been installed. Unmetered self-audit of street light submitted to Hydro One total energy consumption in KWh per one-month period was reduced by 2619 KWh from 8825 KWh to 2619 KWh.

### **Water Works & Sanitary Sewer**

#### *Activity Report:*

- Regulatory Inspection of Water and Waste Water treatment plants
- Monthly Checks and maintenance of pumps and generators
- Water Reconnects and Disconnects
- Repaired shifted sewer lateral for 71 Ninth Ave.
- MOL inspection of Water and Sewer Plants

### **Waste Collection & Disposal**

#### *Activity Report:*

- Regular weekly residential waste collection for the Township of Larder Lake
- Regular weekly commercial waste collection for the Township of Larder Lake
- Regular maintenances of landfill

### **Fire Protection**

#### *Activity Report:*

- Monthly inspection of all Township Fire Extinguishers

### **Parks and Recreation**

- Winterized Raven Park
- Ski Hill pre-season maintenance

### **Splash Pad/Skating Rink update:**

Custom Ice returned on Monday October 16, 2017. Installed condenser and rink boards, will return in spring of 2018 to complete splash pad and train staff on assemble and take down of boards, water features and operations.

A grant application was also submitted by the Township to the Ontario Trillium Foundation requesting \$125,000 for accessible change room/washroom including plumbing, electrical and heating system, landscaping, fencing, picnic tables, benches, security camera, vertical hockey netting, signage, ice flooder a scraper equipment.