

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE  
TOWNSHIP OF LARDER LAKE  
HELD IN COUNCIL CHAMBERS ON Tuesday, January 23, 2018, 7:00 P.M.**

**Mayor:** Gary Cunnington  
**Councilors:** Mike Minor  
Kathleen Bougie  
Jim Stevens  
Tom McGuire  
**Staff:** Dwight McTaggart  
Jason Georgeoff

**1. Call to Order**

The meeting was called to order at 7:00 P.M. by Mayor, Gary Cunnington.

**2. Adoption of Current Agenda**

**Moved By:** Tom McGuire  
**Seconded By:** Jim Stevens **Motion # 1**

That the agenda for the January 23, 2018 Council Meeting be adopted as presented.

**Carried**

**3. Declaration of Pecuniary Interest** None

**4. Confirmation of Minutes of Last Meeting**

**4.1 Council Minutes – January 9, 2018**

**Moved By:** Jim Stevens  
**Seconded By:** Tom McGuire **Motion # 2**

That the minutes of the Council meeting held on January 9, 2018 is adopted as presented.

**Carried**

**5. Committees and Delegations** None

**6. Letters & Communications** .None

**6.1 Legion Br. 293 requesting that Municipality refund the 2017 municipal taxes less education taxes.**

**Moved By:** Tom McGuire  
**Seconded By:** Jim Stevens **Motion# 3**

That council hereby agrees to refund the Royal Canadian Legion for its 2017 municipal taxes less the education portion.

**Defeated**

**7. Committee Reports**     None

**8. Staff Reports**

**8.1** Animal Control report for November and December 2017.

**Moved By:**                 **Jim Stevens**  
**Seconded By:**           **Tom McGuire**

**Motion# 4**

That Council hereby agrees to adopt the Animal Control reports for November and December 2017 as presented.

**Carried**

Reports can be viewed as an appendix.

**8.2** Fire Department 2017 3<sup>rd</sup> quarter report.

**Moved By:**                 **Tom McGuire**  
**Seconded By:**           **Jim Stevens**

**Motion# 5**

That Council hereby agrees to adopt the Fire Department 3<sup>rd</sup> quarter report as presented.

**Carried**

Report can be viewed as an appendix.

**9. Unfinished Business**     None

**10. New Business**     None

**11. Notice of Motion**         None

**12. Set date for next Council meeting.**

**12.1** The date for the next scheduled Council meeting will be Tuesday, February 13, 2018.

**13. General public question and answer period (10 minutes)**

**14. Closed Session**

**14.1** To go into a closed session to select interview candidates for CAO/Clerk position.

**Moved By:**                 **Jim Stevens**  
**Seconded By:**           **Tom McGuire**

**Motion# 6**

That Council hereby agrees to go into a closed session at 7:14 P.M. to select candidates to interview for the position of CAO/Clerk for the Township.

**Carried**

**14.2** To come out of a closed session.

**Moved By: Kathleen Bougie**  
**Seconded By: Mike Minor**

**Motion# 7**

That Council hereby agrees to come out of a closed session at 7:41 P.M. where candidates were selected to interview for the position of CAO/Clerk for the Township.

**Carried**

**14.3** To report decision resulting from the closed session.

**Moved By: Mike Minor**  
**Seconded By: Kathleen Bougie**

**Motion# 8**

That Council hereby agrees to select the following candidates from a list of twelve (12) candidates to interview for the position of CAO/Clerk for the Township.

Julie Bouthillete  
Sylvain Roy  
Ryan Dageman  
Mark Williams

**Carried**

**15. To pass a By-law No. 1642-18 to confirm proceedings of Council.**

**Moved By: Kathleen Bougie**  
**Seconded By: Mike Minor**

**Motion# 9**

That By-Law No. 1642-18 being a by-law to adopt certain proceedings of Council is given 1<sup>st</sup> and 2<sup>nd</sup> reading.

**Carried**

**Moved By: Mike Minor**  
**Seconded By: Kathleen Bougie**

**Motion# 10**

That By-Law No. 1642-18 being a by-law to adopt certain proceedings of Council is given 3<sup>rd</sup> and final reading.

**Carried**

**16. Adjourn Meeting**

**Moved By: Kathleen Bougie**  
**Seconded By: Mike Minor**

**Motion# 11**

That since there is no further business that this meeting is now adjourned at 7:45 P.M.

**Carried**

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**Mayor**

**Cc. Ross, Pope and Associates**

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**Clerk-Treasurer**

# APPENDIX

Animal Control Report - November 2017

Nov ~~24~~/17

On or about Nov 24 complaint about  
two dogs at 17 Third Ave, was made.  
After several visits found someone  
at home. They said they owned two  
large dogs but they were not in  
town and they keep their dogs on leashes.  
I've gone by the house almost  
every day since and not seen  
any dogs or tracks next door.  
I will keep this up as I go up  
town at least once a day.

Bruce

Animal Control Report for December 2017

Dec /17

No calls or shout outs this month.  
Still watching 17, 3rd Ave, have not  
seen any dogs there.

Bruce Green

# **Larder Lake Fire Department**

## **Third Quarter Report**

2017

*Fire Prevention & Public Education*

- The department participated in local Canada Day festivities by putting vehicles and equipment on display, operating the township's fireworks presentation and providing fire watch for the Raven Campground fireworks.
- A few more fire permits were issued throughout the reporting period.
- Interim Fire Chief Jason Georgeoff received periodic fire activity reports from the province, daily briefings from the Provincial Emergency Operations Centre, reviewed daily weather forecasts and rainfall actuals, and kept a close eye on the MNRFI fire rating so that the local sign would remain updated.
- A group of kids from the local youth center received a guided tour of the fire hall and the trucks. Handout bags were given, and the children seemed to have a lot of fun. They sent a thank you card to show their appreciation.
- The children's Christmas party was held in the township's name as opposed to it traditionally being hosted by the fire department. This change was as a result of an absence of department members offering to lead the organization of the event upon request, or even to help out at all.
- Newsletter posts throughout the reporting period included: hunting fire safety tips, wood heat safety tips, a water safety quiz, recruitment advertisements seeking D licensed drivers, and fire permit information.

*Operations & Training*

- The department responded to reports of a potential fire or explosion observed from a distance, although no fire was found, and the MNRFI also looked without success.
- Response was initiated for a reported hydro line fire, although there was no fire found and it was outside our response area.
- The department responded to a false alarm at a local business.
- Reports of distant smoke sightings came to the Chiefs attention from members of the public, although after careful inspection it was simply the municipal landfill site conducting an authorized burn.
- Firefighters responded to a propane leak incident at a local residence.
- The department responded to a false alarm at the municipal complex.
- The township hosted a fire extinguisher training course and a first aid course for staff, and a couple firefighters attended each of the sessions.
- Some monthly take home assignments were submitted by firefighters, but the program is certainly dwindling to a halt.
- A total of twelve in house training/ work sessions were offered within this reporting period, although one third of them were essentially cancelled due to insufficient attendance. Of the remaining eight sessions that did come to realization, seven members contributed to an average attendance of about 2.6 members per occurrence. These numbers indicate a declining trend in the amount of firefighter training being conducted which should be cause for concern.

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<sup>1</sup> Ministry of Natural Resources and Forestry



- Training topics included: use of the emergency response guidebook, wildfire suppression safety strategies, pumper operations, compressor training, radio communications, and driver training including lights and sirens.
- Work that was conducted included: backpack pump maintenance, greased vehicle cabinets, replaced ropes on extension ladders, vehicle checks, facility clean up, and filled air bottles.

#### *Equipment & Maintenance*

- Numerous discussions have occurred with multiple fire equipment maintenance and supply companies in regards to purchasing and servicing compressors. One company visited the fire hall to take look at the compressor and they also sampled the air. The compressor passed the air quality test showing conformance with the standard purity requirements until March 2018.
- The big pumper went to a mechanic in Kirkland Lake for minor repairs and regular annual maintenance, although they were unable to perform some of the work discovered upon diagnosis. The vehicle was then brought to another shop in Temiskaming Shores and ended up being towed a short final distance since the brakes failed. It turned out that the mechanic ignored one of the many repairs that were requested, that being the malfunctioning emergency lights. Additionally, there was immediately another brake problem that was fixed with yet another trip to the mechanic in Kirkland Lake.
- Both pumper trucks passed their annual certified pumping inspection.
- Test pages were conducted on a weekly basis to ensure that the communication system remained up to par.

#### *Personnel & Administration*

- An invoice was submitted to the MTO<sup>2</sup> and subsequent payment was received for the department's response to a highway vehicle fire.
- The OPP<sup>3</sup> requested witness statement forms to be completed by each of the firefighters who responded to the suspicious house fire in May 2017. Some forms have been submitted, although others remain outstanding.
- The municipal fire protection profile form underwent its annual review and was submitted to the OFMEM<sup>4</sup>.
- Due to the chief's absence, Firefighter Don Smith took part in a quarterly Timiskaming Fire Chief Association meeting.
- The department's PTSDS plan was approved and submitted to the MOL<sup>6</sup> as directed by the province.
- After conducting an interview and receiving background check documentation, a firefighter applicant was turned down from joining the department membership.

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<sup>2</sup> Ministry of Transportation

<sup>3</sup> Ontario Provincial Police

<sup>4</sup> Office of the Fire Marshal and Emergency Management

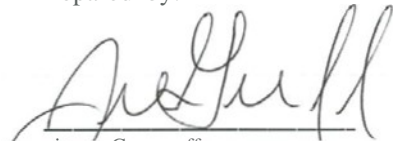
<sup>5</sup> Post-Traumatic Stress Disorder

<sup>6</sup> Ministry of Labour

- A survey was completed for the OFMEM regarding standardized training. Many of the questions were directed to our dispatch providers as they related to their specific training standards.
- The township received correspondence from the OFMEM indicating compliance with the EMCPA<sup>7</sup> for 2016.
- A firefighter resigned because he moved out of town.
- Interim Fire Chief Jason Georgeoff met with the Kirkland Lake Fire Chief to determine interest in negotiating a fire protection agreement with respect to fire prevention services and some types of emergency response support.
- Advertisements were posted to recruit a volunteer fire chief and there was some interest in the position.
- 4 standard incident reports were submitted to the OFMEM.

Larder Lake Fire Department  
 Third Quarter Report  
 2017

Prepared by:



Jason Georgeoff  
 Fire Department Administrator  
 (& Interim Fire Chief throughout  
 this reporting period)

January 12, 2018  
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 Date

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<sup>7</sup>Emergency Management and Civil Protection Act